



## Midway Explorations

Thank you for your Midway Spring Explorations reservation. Most classes begin the week of January 22<sup>nd</sup>.

- All students will report directly to the atrium after school. They will begin homework prior to the start of class.
- After the first day of class, students in 7<sup>th</sup> grade and above may go directly to class.
- Students may bring a snack from home or purchase from the PAWS store. Due to allergies and parental food preferences, we ask that children do not share snacks.
- There is no charge for students staying after school until their Exploration class begins.

### **Pick up**

- Parents of 3<sup>rd</sup>-6<sup>th</sup> grade students walk into the school to sign out students at the front desk.
- If your student is in 5<sup>th</sup> or 6<sup>th</sup> grade they may self-sign out with written permission from a parent. A Homework and Permission to sign out form is available during registration.
- Students 7<sup>th</sup> grade and above may sign themselves out.

We take the safety and security of your child seriously. If someone arrives to pick up your child after school, and we have not received prior authorization, we will contact you for approval. Please e-mail [extend@parish.org](mailto:extend@parish.org) or call 972.852.8832, no later than 2:00 pm with any pick-up changes or authorizations.

### **Cancellation/Refund policy**

Parish reserves the right to cancel any class or program for insufficient enrollment in which case the full enrollment fee will be refunded.

Our refund policy for when a child is withdrawn from a class is as follows:

- Cancellation/Withdrawal before January 15<sup>th</sup>.
  - Class cost less \$50.00 will be refunded.
  - If you choose to transfer into a new class rather than cancel, there is no financial penalty.
- Cancellation/Withdrawal on or after January 15<sup>th</sup>.
  - No refund will be made after January 15<sup>th</sup>.
  - Unpaid class costs are still considered due. If you choose to transfer into a new class rather than cancel, there may be a financial penalty. Please email [Extend@Parish.org](mailto:Extend@Parish.org) for all withdrawals or transfer requests.

No refund will be made to any student who is dismissed from Extended Day or Explorations for discipline reasons. Parish Extend staff will work with parents first, but we reserve the right to remove the child for continued or persistent class disruptions.